

## Senior Innovation Manager

### Organization Overview:

Commonwealth strengthens the financial opportunity and security of financially vulnerable people by discovering ideas, piloting solutions, and driving innovations to scale. For nearly two decades, Commonwealth has designed effective innovations, products, and policies enabling over a million people to accumulate more than \$3 billion in savings.

Commonwealth understands broad changes requires market players to act. That's why we collaborate with consumers, the financial services industry, employers, policymakers, and mission-driven organizations. The solutions we build are grounded in real life, based on our deep understanding of people who are financially vulnerable and how businesses can best serve them. To learn more about the organization, please visit [www.buildcommonwealth.org](http://www.buildcommonwealth.org)

Diversity of background and perspective are strengths that we value. We are committed to creating a diverse, committed, skilled and collaborative environment, and we are proud to be an equal opportunity employer. Commonwealth recruits, employs, trains, compensates, and promotes regardless of race, religion, color, national origin, sex, disability, age, veteran status, and other protected statuses.

### Position Overview:

The Senior Innovation Manager (SIM) provides critical project management leadership across the organization to support Commonwealth's mission to help scale innovative solutions to support financially vulnerable people in building financial security and opportunity. Bringing exceptional people and project management skills, the SIM will play a lead role in managing multiple initiatives, working closely with our external partners (e.g. employers, workplace benefit providers, financial institutions, fintech companies, etc.), and leading and supporting high-performing project teams that are passionate about having a positive and scalable impact.

### Responsibilities:

- Manage multiple complex projects ensuring that they are executed on time and meet stated outcomes.
- Employ highly developed interpersonal skills to manage relationships with internal teams as well as external partners - including employers, financial institutions and fintechs - to test and evaluate financial security and wealth-building innovations.
- Work with internal teams to design, test, and evaluate market-viable innovative tools and products based on the needs of financially vulnerable consumers and the business needs of external partners.

- Support research plan development and analysis of quantitative and qualitative data to determine impact of various pilots and interventions with partners.
- Manage the process of generating and sharing insights and findings from projects internally with our partners and externally with key stakeholders, such as other industry players, policymakers, and funders through decks, thought pieces, and publications.
- Occasionally represent Commonwealth at meetings and events with the ability to effectively engage diverse audiences, including employers, financial service industry leaders, researchers, policymakers, and community advocates.
- Creatively problem-solve and collaborate with a small, results-oriented team to effectively execute projects.
- Work with cross-functional teams to contribute positively to organization-wide strategy and goals.
- Contribute to a positive organizational culture through consistent high energy, appetite for learning, and eagerness to support colleagues.
- Potential to directly supervise 1-2 staff, including responsibility for performance management, coaching, career development, and professional growth.

#### **Required Capabilities:**

- Exceptional project management experience, with the ability to manage various, complex projects concurrently, with a high degree of organization, attention to detail and flexibility.
- Experience developing decks and presentations for external partners, including the private, public, and nonprofit sector.
- Knowledge of financial services, asset building and/or employer-offered benefits strongly preferred.
- Experience leading research efforts, both qualitative and quantitative, and translating findings for various audiences through briefs or reports.
- Demonstrated ability to work effectively independently and in collaboration with others.
- Creative problem-solving, design and innovation skills, with the ability to exercise professional judgment to find solutions to problems as they arise.
- Strong relationship building experience across a wide range of diverse internal and external constituencies.
- Ability to thrive in a collaborative, fast-paced entrepreneurial environment.
- Knowledge of the financial challenges faced by lower income households strongly preferred.
- Demonstrated experience supervising paid staff or interns, including the creation of professional development plans preferred.
- Passionate about the mission of Commonwealth and driving change through promoting financial security and opportunity.

*Commonwealth offers a competitive salary and benefits, commensurate with experience and skills. The starting range for this position is \$78,000 - \$86,500 per year.*

Our staff are the key to our success. We, therefore, offer a generous compensation and benefits package that includes a focus on a wide range of professional development opportunities and:

- Medical insurance
- Dental & Vision insurance
- Short- and long-term disability insurance
- Life insurance
- Health Savings Account with employer contributions
- Retirement matching contributions
- Generous paid vacation leave, sick leave, and 16 paid holidays
- Summer Friday schedule every other week between June and Labor Day
- Paid parental leave
- Paid volunteer time off
- Flexible schedules and telework options

**To Apply:**

Apply online at: <https://buildcommonwealth.bamboohr.com/careers/27>

This position is open immediately. Candidates will be reviewed on a rolling basis. No phone calls.

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*Commonwealth provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability or genetics. In addition to federal law requirements, Commonwealth complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*